

PROCEEDINGS OF THE BROWN COUNTY PUBLIC SAFETY COMMUNICATIONS ADVISORY BOARD



Interim Chief Tom Rolling – Ashwaubenon PS Interim Chief Randy Tews – Ashwaubenon PS
Director Chris Gabryszek – County Rescue Chief Alan Matzke – DePere Fire/Rescue
Chief Andrew Smith – Green Bay PD Chief David Litton – Green Bay Metro PD
Chief Kurt Minten – Lawrence FD Chief Eric Boulanger – Oneida PD
Chief Greg Deike – Wrightstown PD

Sheriff Todd Delain – BC Sheriff
Chief Derck Beiderwieden – DePere PD
Chief Randy Bani – Hobart/Lawrence PD
Chief Mark Hendzel – Pulaski PD
Chief Dave Jones – UW Green Bay PD

A regular meeting was held on **Tuesday, December 17, 2019** at Brown County Public Safety Communications (BCPSC) Building, located at 3028 Curry Lane, Green Bay, WI.

I. Call to Order

The meeting was called to order by Sheriff Delain at 10:03 a.m.

II. Roll Call

Present: Chief Alan Matzke
Chief Mark Hendzel
Commander Paul Ebel
Interim Chief Tom Rolling
Interim Chief Randy Tews
Director Chris Gabryszek
Sheriff Todd Delain
Chief David Litton
Assistant Chief Joel Maxam

Also Present: Cullen Peltier, Brown County Public Safety Director
Mandy Leonard, Brown County Public Safety

III. Approval/Modification of the Meeting Agenda

Motion made by Chief Matzke, seconded by Commander Ebel to approve the minutes of the September 24, 2019 meeting. Vote taken. MOTION CARRIED UNANIMOUSLY.

IV. Communications Center Update

Director Peltier provided a synopsis of the 2019 Brown County Public Safety Communications Annual Report and accomplishments. Communication center will be fully staffed after three new hires complete training. Turnover is high for employees with less than 2 years or employees whom fail to successfully complete training. There were no lean initiatives in 2019. In 2020, the lean initiative will be focused on the new TeleStaff scheduling software. All employee performance evaluations are complete for 2019. Admin is currently working to revise performance evaluations, with input from staff and Human Resources. The promotional process was improved. CAD project is ongoing. Comm center participated in active threat drills with local agencies. Staffing remains the same; increase in staff is not foreseeable due to budget constraints. Turnover remains around 15%, within industry average. The center had two retirees, along with one promotion that increased the turnover percentage. Center continues to see rising costs in computer

hardware/software and maintenance contracts. Overtime costs were up in 2019 but still under budget.

Director Peltier noted that Emergency Management is currently under the direction of Interim Director Lauri Maki and Coordinator Sam Martin. Lauri and Sam will be implementing new goals for 2020.

2019 Communication Center Highlights:

- Lifesaver program – recognizes calltakers for a life save through the efforts of CPR, etc.
- RapidSOS – enhanced caller location
- Cellular service switched to FirstNet
- Participated in active shooter exercises
- Completed the TIME Audit
- Working towards a joint PEER support team with other counties
- Moved IFERN to Scrays Hill
- Rental agreement with U.S. Postal Service for tower space
- Radio system upgrade
- Settlement with previous CAD vendor
- Working to create a Benevolent Association

V. CAD Update

Hardware will be installed by the end of 2019. Software will be installed the beginning of 2020. Training will begin in February, 2020. Plan is to go live in November, 2020.

VI. Standardization Operating Procedures Update

No updates

VII. Dispatch Users Group (DUG) Update

Recent topics discussed at DUG meetings include:

- Accident policy at main intersections – number of officers to send
- Comm center daily rosters to agencies
- Clarification on the dog bite policy
- Oneida has joined BCPSC radio system
 - Director Peltier encouraged all agencies to have their radios tuned and firmware checked.
 - Joe Massie will begin working on OTAP (Over the Air Programming)

VIII. Roundtable

Commander Ebel noted Green Bay Police Department's cookout on Friday, December 20.

Chief Hendzel elaborated on the radio firmware/tuning discussion. Interim Chief Rolling gave ideas/suggestions for the firmware/tuning updates, which were confirmed by Chief Matzke.

Chief Litton expressed his support for appointing Lauri Maki as the Emergency Management Director. He praised Lauri and his coordinator, Sam Martin, for their recent work. Chief Matzke also expressed his support for Lauri and Sam.

Ashwaubenon Public Safety is currently recruiting for a new chief.

Director Peltier thanked Chief Matzke and the DePere Fire Department for allowing the BCPSC supervisory staff meeting to be held at their facility. BCPSC may reach out to other agencies for additional opportunities for offsite meeting locations.

IX. Other Matters
No other matters

X. Next Meeting
Tuesday, March 17, 2020 at 10:00 a.m.

XI. Adjourn
Motion made by Interim Chief Tom Rolling, seconded by Chief Hendzel to adjourn at 10:30 a.m. Vote taken. MOTION CARRIED UNANIMOUSLY.

Chief Derek Biederwieden, Chair
Public Safety Advisory Board

Cullen Peltier, Director
Public Safety Communications